

ILLNESS POLICY: Children with upper respiratory infections, rashes, diarrhea, inflamed eye, impetigo, fever, ectoparasites (head lice, etc.) Gastro Intestinal symptoms and any illnesses that can be spread to others by close contact, will not be permitted into the center. In order for your child to return to the center, a written statement from an examining physician indicating that the condition is not contagious must be provided. Should a child become ill after arrival, the parent will be required to remove the child as soon as possible. You are responsible to notify the center at once if your child has a communicable disease

A parent will be called to make arrangements for the child to be taken home if:

- a) The child develops a fever over 100
- b) Has diarrhea and/or vomiting
- c) The child has a sudden onset of a rash
- d) The child develops an eye irritation
- e) Has symptoms of possible communicable disease
- f) Has any discharge from the nose (green), eyes or ears.

IF YOUR CHILD IS ABSENT FROM SCHOOL DUE TO ILLNESS FOR THE ENTIRE WEEK, YOU ARE RESPONSIBLE TO PAY ½ OF THE WEEKLY TUITION. A DOCTOR'S NOTE MUST BE PRESENTED TO THE OFFICE IN ORDER TO RECEIVE CREDIT FOR ½ TUITION.

DROP OFF/PICK UP PROCEDURES: The safety and security of your child is our primary concern. No child will be released to any person(s) other than the authorized parent, guardian, and listed individuals on the registration form. Any person(s) authorized to take the child from school must present a picture ID and will be required to take a photograph with our computerized system. That photograph will be saved in your child's file. It is very important that your child is clocked in/out on a daily basis and escorted to their classroom. The child care facility shall immediately notify DCF and the Local Police Department or the Broward County Sheriff's Office in the event a child isn't picked up by an authorized person within one (1) hour after the scheduled closure time of the facility.

PERSONAL BELONGINGS: Nob Hill Academy does not allow children to bring personal belongings from home such as jewelry, toys, etc. Nob Hill Academy is not responsible for items brought to our center which are lost or damaged.

DRESS CODE: Nob Hill Academy has adopted a mandatory uniform policy for all children attending the VPK Program at Nob Hill Academy and a voluntary uniform policy for all children attending preschool between the ages of 2-5 years of age. Children should wear comfortable clothing that are loose fitting, especially children who are potty training, making it easy for them to get in and out of during this learning experience. In the interest of safety, sandals, flip-flops, and boots may not be worn to school. Closed toe shoes must be worn at all times. Each child must have an extra set of clothes (shirt, pants or shorts and a pair of socks) at school at all times. Your child will need the following items:

INFANTS	TODDLERS – TWO'S	PRE-K3, K4 & VPK
-Bottles & Bibs	-Diapers and wipes	-Complete change of clothes
-Diapers and wipes	-Two complete changes of clothes	-Blanket and fitted crib sheet
-Two complete changes of clothes	-Blanket and fitted crib sheet	-Please refer to VPK supply list
-Blanket and fitted crib sheet		

**** PARENTS: PLEASE LABEL ALL PERSONAL ITEMS ****

TERMINATION: Parents are responsible to notify the center in writing, if there is any change in your child's tuition including a two week notice of withdrawal. If you fail to comply with this policy, you will be charged two weeks termination fee. The termination of agreement fee is non-negotiable.

I have read, understand and agree to comply with the policies and rules and regulations set forth by Nob Hill Academy, The State of Florida, and Broward County Child Care Licensing and Enforcement.

Signature of Parent(s) or Guardian

Date